



# American Osteopathic Board of Orthopedic Surgery Privacy Policy

## **Information Collection and Use:**

The American Osteopathic Board of Orthopedic Surgery (AOBOS) understands how important your privacy and safety are to you. In an effort to enable you to protect the privacy and security of your visits to this website, this privacy policy explains what information the AOBOS intends to accumulate, and how the AOBOS intends to collect, protect, and use this information.

**By using the aobos.org site, you agree to the terms of this Privacy Policy, so please read through it carefully. If you do not agree to the terms of this Privacy Policy, please exit this site immediately.**

The AOBOS is the sole owner of the information collected on aobos.org. We will not sell, share, or rent this information to others in ways different from what is disclosed in this statement.

## **Personal Information Collection and Use:**

“Personally Identifiable Information” (PII) refers to any information that identifies or can be used to identify or contact the person. This includes, but is not limited to, name, address, e-mail address, telephone number, and similar data.

The AOBOS does not collect PII about you except when you provide the information on a voluntary basis. The AOBOS collects the PII that you provide. The AOBOS may use the PII provided by you to improve this site and to provide services to you. The AOBOS will disclose your PII to third parties when necessary for the provision of services to you, for the protection of others, and when required by law.

Aggregate information is information in summary form that does not contain PII. The AOBOS uses and allows third parties to use aggregate information to aid in the development or implementation of programs, products and services.

## **Credit Card Account Information:**

The AOBOS does not disclose credit card account information provided by its members. When members choose to pay using their credit cards, the AOBOS submits the information needed to obtain payment to the appropriate clearinghouse.

## **Log Files:**

The AOBOS uses IP addresses (i.e., information that identifies the location of computers or networks on the Internet that are accessing this website) to analyze trends, administer the site, track a user’s movements through the site, and gather broad information for aggregate use. IP addresses are not linked to PII.

## **Links and Suggested Resources:**

Aobos.org contains links to other sites. The AOBOS is not responsible for the privacy practices of other sites. This Privacy Policy applies solely to aobos.org. Should you follow a link to another site, you are encouraged to review the privacy policy applicable to that website.

## **Notification of Changes:**

In the future, the AOBOS may make changes to this Privacy Policy. When we make changes or additions to our privacy policy, we will post the date of the update on the privacy statement. If you choose to reject any portion of this policy and have your PII removed from AOBOS records, please notify the AOBOS at [aobos@aobos.org](mailto:aobos@aobos.org).

For suggestions, compliments, or complaints regarding aobos.org or this Privacy Policy, please e-mail the AOBOS at [aobos@aobos.org](mailto:aobos@aobos.org).

## **Security:**

The AOBOS takes every precaution to protect our information. We use SSL encryption to protect information online. We also do everything in our power to protect our database off-line. All information is restricted in our offices. Employees must use password-protected screens when they enter the database. The server we store personally identifiable information on is kept in a secure environment. We obtain educational information only from primary sources and the ability to change any information in the Masterfile is restricted to a small number of employees.

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